University of Minnesota School of Nursing  
Master of Nursing Student Handbook

School of Nursing Contact Information
University of Minnesota   Phone: 612-625-7980
2-139 Weaver-Densford Hall   Fax: 612-625-7727
308 Harvard Street SE   Email: sonstudentinfo@umn.edu
Minneapolis, MN 55455   Web: www.nursing.umn.edu

Table of Contents

About our School
Mission Statements (3)
Accreditation (3)
Diversity (3)
Equal Opportunity (3)

MN Program Information
Program Objectives (4)
Curriculum & Requirements (4)
Transfer Credits (5)
Expenses Related to Nursing Education (5)
Academic Calendar (6)
Professional Licensure (6)

Advising & Student Services
Faculty Advisor/Mentor (6)
Professional Advisor (6)
Office of Student & Career Advancement Services (7)

Requirements for Entering & Continuing in the Program
CPR Requirements (7)
Health Requirements (7)
Background Study (7)
HIPAA & Data Security (7)
Appearance & Dress (8)
Adaptations of the Uniform (9)
Computer Requirements (9)

Performance Requirements
Academic Standards (9)
Behavior Standards (10)
Technical Standards (12)
Disability Services (14)

Policies & Procedures
University Email Account (15)
Petitions (15)
Graduation Requirements (15)
Attendance/Absences (15)
Registration (15)
Leave of Absence (16)
Grading & Transcripts (16)
Conflict Resolution (17)
Incomplete Grades (17)
Notice of Concern (18)
Satisfactory/Unsatisfactory Progress (17)
Academic Probation (18)
Student Misconduct and Academic Integrity (18)
Access to Student Records (19)

Student Resources
Tuition & Financial Aid (19)
Multicultural Center for Academic Excellence (19)
Computer Information Services (19)
University Counseling & Consulting Services (19)
Student Mental Health (20)
Nursing Mothers Room (20)

Student Groups & Organizations
Nursing College Board (20)
National Student Nursing Association (21)
Sigma Theta Tau International (20)
School of Nursing Alumni Society (21)
Council for Health Interprofessional Programs (CHIP) (21)
ABOUT OUR SCHOOL

Vision and Mission

Our Vision
The School of Nursing envisions a world where nurses lead collaborative efforts to attain optimal health for all people.

Our Mission
The mission of the School of Nursing is to generate knowledge and prepare nurse leaders who will create, lead, and participate in holistic efforts to improve the health of all people within the context of their environments.

University of Minnesota Mission Statement
The University of Minnesota, founded in the belief that all people are enriched by understanding, is dedicated to the advancement of learning and the search for truth; to the sharing of this knowledge through education for a diverse community; and to the application of this knowledge to benefit the people of the state, the nation, and the world.

Accreditation
Officially recognized by the U.S. Secretary of Education as a national accreditation agency, the Commission on Collegiate Nursing Education (CCNE) is an autonomous accrediting agency contributing to the improvement of the public's health. CCNE ensures the quality and integrity of baccalaureate and graduate education programs preparing effective nurses.

CCNE serves the public interest by assessing and identifying programs that engage in effective educational practices. As a voluntary, self-regulatory process, CCNE accreditation supports and encourages continuing self-assessment by nursing education programs and the continuing growth and improvement of collegiate professional education.

All eligible School of Nursing programs, both graduate and undergraduate, were reaccredited by CCNE in 2010. The Master of Nursing program is also fully recognized by the Minnesota Board of Nursing. Graduates of the program are eligible to take the Registered Nursing licensure examination (N-CLEX).

Diversity
The growing diversity of the nation’s population underscores the need to prepare future nursing practitioners and researchers who are knowledgeable and sensitive to the population's needs. The SoN seeks to admit and educate a diverse student body, both in order to enrich the students' educational experience and to prepare them to meet the health needs of a diverse society.

Student body characteristics that will enhance diversity in the school include leadership qualities, a strong work, community or public service record, special talents and interests, gender (males are underrepresented in the nursing profession), and a wide range of economic, social, racial/ethnic and geographic backgrounds.

Equal Opportunity
The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.
MN Program Information

In 2006, the University of Minnesota Board of Regents authorized the School of Nursing (SoN) to offer a Master of Nursing (MN) degree (from 2002-2005 it was the Post-Baccalaureate Certificate program offered through the Graduate School). The MN program is a prelicensure nursing degree that prepares graduates for entry into nursing. In order to be eligible for admission, students must have earned a minimum of a baccalaureate degree in a field other than nursing. Integration of liberal education is essential to the preparation of professional nurses. The Master of Nursing builds on prior baccalaureate education and challenges students to apply the knowledge, skills, and attitudes of liberal education to a new discipline.

This program responds to changes in health care, especially the nursing shortage, by offering a way for people who already have bachelors, masters or doctoral degrees in other fields to enter nursing as a second career. It provides an excellent foundation for either the nursing Ph.D. or the Doctor of Nursing Practice Degree (DNP) at the School of Nursing.

MN program is an intensive, full-time, 16-month program leading to eligibility to become licensed as a registered nurse (RN). The Master of Nursing prelicensure program differs from a traditional bachelor degree level of entry into practice. As a population of adult learners, Master of Nursing students have greater maturity, real-world experience, and the ability to grasp complex concepts due to previous educational experience. Master of Nursing students bring their prior disciplinary perspective to their exploration of nursing. As a group, they consider nursing issues, problems and challenges through a variety of lenses based on their prior degrees. The diversity of perspectives enriches the learning for graduates and deepens their ability achieve program objectives.

Program Objectives

1. Exemplify leadership and commitment to providing high quality, safe, ethical, evidence-based nursing care that is holistic, culturally sensitive and both person and population centered.
2. Value scholarship and engage in the creation of scholarly products by collaborating effectively within nursing and interprofessional teams.
3. Transform personal and professional reflection, scientific knowledge, skills and attitudes into purposeful professional nursing practice that includes interventions at the system and policy levels.
4. Advocate for the improvement of health and health care considerate of global need and health equity within and between countries.
5. Integrate knowledge of emerging technology and healthcare systems with data and information in order to inform decision making in professional nursing practice.

Curriculum & Requirements*

<table>
<thead>
<tr>
<th>Fall I (15 credits)</th>
<th>Spring I (18 credits)</th>
<th>Summer I (11 credits)</th>
<th>Fall II (11 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• NURS 5190</td>
<td>• NURS 7600</td>
<td>• NURS 6200</td>
<td>• NURS 5241</td>
</tr>
<tr>
<td>• NURS 5029</td>
<td>• NURS 5031</td>
<td>• NURS 5033</td>
<td>• NURS 7202</td>
</tr>
<tr>
<td>• NURS 5030</td>
<td>• NURS 5032</td>
<td>• NURS 5115</td>
<td>• NURS 5034</td>
</tr>
<tr>
<td>• NURS 5222</td>
<td>• NURS 5226</td>
<td></td>
<td>• NURS 5035</td>
</tr>
<tr>
<td>• PHAR 5800</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*subject to change without notice
Transfer Credits
If you wish to use a course from another institution to meet curriculum requirements, you must file a petition. No more than 40% of the coursework on your official program of study may be transfer courses (this equates to 21 credits for the MN program). Coursework will be accepted if content is in compliance with Minnesota Board of Nursing rules and meets requirements of the MN program.

It is a transfer course if it is taken at another institution, taken for another graduate degree in a program at the University of Minnesota that is not part of the SoN (e.g., School of Public Health), taken before being admitted to the MN program and listed on your transcript as non-degree, or program courses petitioned and approved based on equivalent work/life experience.

Expenses Related to Nursing Education
Current tuition rates and fees can be found at www.onestop.umn.edu. Rates are set in July for the next academic year.

In addition to books, web-based or electronic resources (e.g., e-books, electronic health record), and general supplies, other essential items such as a computer, high speed Internet, printer (including paper and ink), uniforms, clinical ID badge, a watch with a second hand, and a stethoscope must also be considered in educational costs. Purchase of additional equipment may be recommended as clinical experiences and practicum placements warrant.

With an ever-increasing number of practicum placements at off-campus locations, students should include reliable transportation costs in their educational planning, as students are responsible for providing their own transportation to and from practicum sites. Clinical rotations in the community will require a car (e.g., for home visits)—carpools will not work for individually arranged home visits. The University of Minnesota provides access to hourly rental cars: http://www.hourcar.org/cost/university-minnesota-rate-plan.

Hospitalization insurance is mandatory for students carrying more than 6 credits. For students who do not have a Boynton-approved private carrier, student insurance is required.

Long-term disability insurance is also mandatory for all Academic Health Center students. If, for example, a student develops a condition preventing the student from continuing their education, long term disability insurance will offset the future income lost due to the student’s inability to practice in their chosen field. Upon graduation, students will have the opportunity to convert to an individual long term disability plan, or to a group trust contract.

Academic Calendar
The SoN follows the University of Minnesota’s academic calendar for spring and fall semesters. Summer courses are on the extended summer term schedule and are 10 weeks in length (check with program director or course faculty for schedules). The University calendar is online at http://onestop.umn.edu/onestop/calendar.html but keep in mind that the School of Nursing calendar may vary somewhat (especially in the summer).

Professional Licensure
Examinations for state licensure may be taken after all program requirements have been completed and the degree awarded. Applications for examination are available from the Minnesota Board of Nursing or from the state in which the examination will be taken. Policies and procedures related to licensure are formulated by state licensing authority for nursing; related questions should be directed to the appropriate board. Deadlines established for applications are strictly observed. For more information about Minnesota nursing requirements, visit the Minnesota Board of Nursing website: www.nursingboard.state.mn.us.
ADVISING & STUDENT SERVICES

Academic Advising is an educational process that, by intention and design, facilitates students’ understanding of the meaning and purpose of higher education and fosters their intellectual and personal development toward academic success and lifelong learning (National Academic Advising Association, 2004).

Nursing students are assigned two advisors throughout their MN program – a faculty advisor/mentor and a professional academic advisor located in the Office of Student & Career Advancement Services in 2-139 Weaver-Densford Hall. Although you are always welcome to see either advisor for any concern, each has areas of expertise. Please use the information outlined below to determine which advisor you should see for your specific issue or concern.

Faculty Advisor/Mentor
Faculty advisors are professors/educators in the School of Nursing, and have a wealth of experience they can share with students regarding how to succeed in the academic environment. Faculty advisors can also be a good resource if you are having trouble with your nursing coursework. They are experts in their field, and will be able to answer questions specific to the career of nursing, as well as guide you through preparing for a research career or graduate school. Faculty advisors are available to discuss your academic progress and personal goals. If you establish a relationship with your faculty advisor, she/he may know you well enough to write supporting letters when you apply for scholarships or for admission to other graduate or professional programs. You are strongly encouraged to make an appointment to meet with your faculty advisor at least once per semester.

Students are notified of their faculty advisor early in the program. You also can find your advisor name/contact information through the myU portal or by viewing your online transcripts. If you have questions regarding your faculty advisor, please contact the Office of Student & Career Advancement Services by calling 612-625-7980.

Professional Academic Advisor
Although you are responsible for your progress in school and staying up to date on your degree progress, your academic advisor is here to help you with questions or issues that arise along the way. The Academic Advisor for the MN program can assist you with many day to day advising issues such as submitting a petition, course registration, graduation planning, or re-adjusting to college life. To make an appointment, contact Office of Student & Career Advancement Services by calling 612-625-7980.

Office of Student & Career Advancement Services (OSCAS)
The OSCAS staff is here to help you in a variety of ways as you move through your undergraduate degree program. Some areas we can assist with are:

- Academic advising
- Scholarship questions
- Materials and information about School of Nursing academic programs

Contact Information:
2-139 Weaver-Densford Hall
308 Harvard Street S.E.
Minneapolis, MN 55455
Phone: 612-625-7980 • Fax: 612-625-7727
Email: sonstudentinfo@umn.edu
REQUIREMENTS FOR ENTERING & CONTINUING IN THE MN PROGRAM

All enrolled students in the Master of Nursing must comply with the requirements below. Failure to remain in compliance with these requirements may result in a hold placed on the student’s account preventing them from registering for classes and/or not allowing the student to be in a clinical agency for their experiential learning.

CPR Requirements
Students who have been admitted to the School of Nursing are required to have current certification in cardiopulmonary resuscitation (CPR) at the health professional level. These documents must be on file with the Office of Student Services prior to the first semester of enrollment and updated prior to expiration.

Health Requirements
Students who have been admitted to the School of Nursing are required to provide evidence that they are up to date with Academic Health Center required vaccinations and the annual flu vaccination. Please see the Boynton Health Service website for up to date information on immunization requirements:
http://www.bhs.umn.edu/immunization-requirements.htm.

All vaccination records, with the exception of the annual flu vaccination, will be maintained by Boynton Student Health Services. Students are advised to keep copies of all records pertaining to health care certifications and vaccination status for their personal or employment needs.

Background Study
Minnesota state law requires a background check on any person who directly works with patients or residents in health care facilities. The state allows educational programs to initiate the background studies on their students as an alternative to each licensed facility requesting the studies. Results of background checks initiated by an educational program may be released to the practicum sites where students are placed. Students sign a Release of Information form that allows the School of Nursing to share results with other facilities.

Note: If the results of the Background Study disqualify you from having direct patient/client contact and if the disqualification is not set aside by the Commissioner of Health, you may not be accepted for your practicum placement at licensed facilities. Consequently, you might not be eligible for a degree in our program. If you are disqualified, but have requested reconsideration from the Commissioner of Health, in most circumstances practicum sites may allow you to continue direct patient/client contact at their facility, pending the outcome of the reconsideration. You must, however, provide documentation that you have requested the reconsideration.

Minnesota Department of Human Services
Division of Licensing, Background Study Unit
444 Lafayette Road
St. Paul, MN 55155-3842

HIPAA and Data Security
All students are required to meet the University and AHC requirements for the Health Insurance Portability and Accountability Act (HIPAA) of 1996

Step by step instructions on how to complete both of these requirements are located at
http://www.privacysecurity.umn.edu/training/home.html

If you experience any technical problems, please contact the University IT Help Desk at 612-301-4357 (or 1-HELP if dialing from on campus).
Bloodborne Pathogen Exposure Training
The Academic Health Center provides a training course regarding protecting yourself in the event of a bloodborne pathogen exposure. Completion of this training is a requirement for all AHC students. Students can Login and complete this one-time training at http://www.ohs.umn.edu/programs/bbpe/training/home.html
Both the introductory and advanced modules are required.

Required Orientation and Training in Advance of each Clinical Placement
Students will be notified, by the clinical coordination staff in the Office of Academic Programs in advance of any orientation and training requirements that are required by the health care system of their clinical rotation placement. It is the expectation of the student to complete all training and documentation within the required timeframe. Students may not start their clinical rotations until all orientation requirements are completed.

Appearance and Dress
The School of Nursing supports individuality and self-expression within its student body. However, students enter clinical sites as guests of that institution and are viewed as representative of the University of Minnesota. Therefore, students are asked to abide by the rules governing professional dress and appearance as explained at each institution. Generally, instructors will review dress code and body adornment policies during the orientation to each clinical setting.

The official school uniform for hospital experiences is maroon scrubs with the official University of Minnesota School of Nursing emblem embroidered on the left in gold stitching. Scrubs must be ordered through the University of Minnesota Bookstore. In addition, students have the option of wearing a matching maroon scrub jacket (without logo) with the maroon scrubs.

For outpatient clinical experiences students may wear business casual dress (khaki pants or slacks, no jeans, no shorts, no Capri pants; professionally appropriate shirts/tops, no t-shirts, no bare midriff shirts, no low cut tops; no flip/flops—many institutions prohibit open-toe shoes). In some settings the lab coat may be required.

Photo identification tags identifying you as a University of Minnesota School of Nursing student must be worn during all clinical coursework in a way that clearly identifies the student. Students should always consider the client/patient perception of their physical presentation with respect to the individual client’s social, cultural and economic situation. When assessing standards for a site, it may be helpful to pay attention to the dress and behavior of professional staff on the unit or agency and always use common sense. Remember that when acting outside the University classroom, you will be seen as a guest, an ambassador and a professional-in-training. The School of Nursing official scrubs and ID badges may not be worn in any setting unless the student is there for official School of Nursing activities.

Appearance and Dress: Specific Guidelines
Shoes: For safety purposes, the shoes should not be sandals or have open toes or heels. It is good practice to wear shoes in the inpatient clinical areas exclusively in the clinical agency/hospital, due to the potential exchange of bacteria/viruses between environments. Shoes worn with scrubs should be primarily white shoes with no advertisement (inconspicuous logos are acceptable such as the Nike swoosh), with white socks. Clogs, sandals, crocs with holes, open-toed or open-heeled shoes or canvas tennis shoes are not appropriate.

Clothing for professional settings outside of the hospital: Tight-fitting, wrinkled, worn-out, torn or low-cut clothes must be avoided, as they may be interpreted by patients as unprofessional. Examples include plunging necklines, sleeveless shirts, shorts or short skirts, low rise pants, exposure of the abdomen, too tight or too loose fit, worn and dirty shoes or wearing hats or caps, etc.

Jewelry and Body Adornment: Only small post earrings are allowed in clinical areas. Dangling or hoop earrings and bracelets are prohibited, as they may pose a safety issue. Fairview-University Medical Center and Mayo
Clinic policies ask employees (thus SoN students) to wear only post-style earrings. Visible body jewelry (nose, brow, tongue rings) should be removed in patient care environments. Either a watch with a second hand or a digital watch that can track seconds is required. Some clinical agencies require that body adornment (e.g., tattoos) be covered. Many clinical agencies require that tattoos be covered.

**Fragrances**: Students should not wear perfume or aftershave and should avoid tobacco smoke or pet hair, keeping in mind that patients frequently experience nausea or sensitivity to smell. Do not neglect your own self-care, paying attention to areas such as adequate sleep and good personal hygiene.

**Hair and nails**: The appropriateness of unnatural hair colors, body jewelry, or visible tattoos can vary widely with your clinical setting and patient population. A student should choose the most professional option and respect the policies of the clinical site, being a representative of the University of Minnesota School of Nursing.

Suggestions include: wear hair above the collar or tied back securely with a clip or band, avoid large hair bows/scarves, trim beards and mustaches, and avoid facial stubble. See Adaptations of the Uniform below.

Fingernails should be clean and trimmed to moderate length with no polish. Acrylic nails and other enhancements are prohibited because of documented outbreaks of infection due to gram negative bacteria associated with artificial nails and nail polish.

**Improper dress**: Faculty members will tell an improperly dressed student to leave the clinical setting and return in proper uniform. Attention to personal hygiene and grooming is expected.

**Adaptations of the Uniform**
- Students may wear a white cotton t-shirt, turtle neck or pull-over under the maroon scrub top. A maroon scrub jacket that matches the official uniform may be worn during clinical in addition to or instead of a white pull-over.
- During pregnancy, the course faculty should be consulted regarding acceptable dress.
- Students who wish adaptations to the uniform for cultural and/or religious reasons need to contact the University of Minnesota Bookstore for information.

**School of Nursing Computer Requirements**
Many courses you will take as a nursing student have an online component or other requirements that necessitate the use of a computer. A high-speed internet connection is essential. Students in the School of Nursing are required to have a computer, printer, and certain minimum computer competencies. Minimum competency is defined as basic familiarity with computers (e.g. keyboarding, mouse use, file/data transfer), use of the Internet, email, word processing, media players, spreadsheet and presentation software, and Internet navigation, including the use of various web browsers (e.g., Firefox, Internet Explorer, Safari, Chrome, etc.). Note that some web sites or programs require specific web browsers. Course assignments may require uploading and downloading files and the use of spreadsheet, data management, or presentation software. All students are required to have regular email and Internet access for communication and coursework. Many nursing courses are web-based or web-enhanced. Please consult with IT@UMN if you have questions about recommendations on computer purchases.

**PERFORMANCE REQUIREMENTS**

**Academic Standards**
All nursing students are expected to exhibit the attributes of accountability, integrity, professionalism, regard for self, regard for others, respect, responsibility, safety, and theoretical competence. These attributes are described in the following academic standards and examples. Details of the relevant policies regarding satisfactory academic progress, academic dismissal, and academic probation are found in the policies section of this handbook. Violations of these standards may result in sanctions including, but not limited to, a written warning, required compliance, probation, a probationary contract for continued coursework, mandatory leave
of absence, and/or dismissal from the School of Nursing. Note: Examples are illustrative and not intended to encompass all specifically desired actions.

Nursing students will:

1. Assume personal responsibility for their nursing education.
   *Example:* Attend classes and labs as assigned; be prepared for classes and clinicals; initiate consultation with faculty about clinical/academic progress. The students will attend classes and participate in courses in an active manner.

2. Demonstrate accountability in the clinical area and in coursework.
   *Example:* Meet obligations for clinicals as outlined in the course syllabus or by the teacher or agency policy; meet obligations for coursework as outlined in the course syllabus; communicate absence due to illnesses and other emergencies.

3. Maintain integrity in scholastic activities
   *Example:* Scholastic dishonesty means plagiarizing; cheating on assignments or examinations; engaging in unauthorized collaboration on academic work; taking, acquiring, or using test materials without faculty permission; submitting false or incomplete records of academic achievement; acting alone or in cooperation with another to falsify records or to obtain dishonestly grades, honors, awards, or professional endorsement; altering, forging, or misusing a University academic record; or fabricating or falsifying data, research procedures, or data analysis.

4. Base actions in the clinical area on a sound knowledge base.
   *Example:* Know about the patient’s pathology; understand the meaning of lab values; understand the implications of the patient’s treatment plan.

5. Seek appropriate assistance from faculty, staff, or peers when caring for patients.
   *Example:* When in doubt about what to do, consult with faculty or staff nurse before intervening; follow agency procedures for collaboration.

6. Engage in the evaluation of one’s own educational process.
   *Example:* Complete end of semester evaluations; provide faculty with constructive feedback as appropriate or as requested; examine one’s progress in attaining the knowledge, attitudes, and skills necessary to the role of nursing.

7. Engage in appropriate self-care behaviors that would not place clients at risk.
   *Example:* Remain home when ill; seek health care (physical and mental) as needed; get adequate sleep prior to clinicals; serve as a model of healthy behaviors.

8. Be responsible for delineating and maintaining appropriate boundaries.
   *Example:* Achieve a balance between student’s educational needs and client’s care needs.

9. Maintain a professional demeanor and appearance in the classroom and the clinical area. Maintain appropriate personal hygiene.
   *Example:* Follow the dress code of the agency; use respectful non-offensive language; communicate using appropriate spoken/written language and nonverbal communication as required by the profession.

**Behavior Standards**

In addition to maintaining the School of Nursing academic standards, University of Minnesota School of Nursing students are expected to be thoughtful and professional when interacting with faculty, patients and their families, nurses, physicians, preceptors, affiliated institutional staff, other students, the public and other members of the health care team. This professional behavior is to be maintained in any and all situations where the student is identified as a U of MN student, including situations off-campus, as well as in "virtual" sites, such as on-line social networking sites.*
Professional conduct and demeanor is required of students in cyberspace in the same manner it is required in all other settings. Students must keep in mind that behavior that is illegal or in violation of U of MN policy on campus will be illegal or violate U of MN policy if it occurs and/or appears online. If a student identifies as a U of MN, SoN student in an online forum, the SoN will hold them to the highest standards of professional conduct. While it is not the policy of the School’s staff and faculty to routinely monitor students’ postings on web sites or other social media tools, if inappropriate postings are brought to their attention, the school’s faculty and academic administration will investigate the report.*

These behavioral expectations are described in the following standards and examples. Allegations received regarding the non-compliance with these behavioral standards will result in an investigation to provide appropriate due process for the student. Violations of this code may result in sanctions including, but not limited to, a written warning, required compliance, probation, a probationary contract for continued coursework, mandatory leave of absence, and/or dismissal from the School of Nursing.

Nursing students will:
1. Comply with the policies and procedures outlined for the current year in this handbook, the University of Minnesota Undergraduate Catalog, and the University of Minnesota Board of Regents Student Conduct Code (www1.umn.edu/oscai/conduct/regentspolicy.html).

2. Refrain from the intake of any chemical substance that would impair judgment or result in disruptive/disorderly behavior within the University community.

Example: Come to the classroom and/or clinical area free of alcohol or other judgment-altering substances.

3. Demonstrate integrity and honesty in all actions.

Example: Accurately and objectively record information in the patient's chart; preserve patient records; preserve educational materials.

4. Respect the patients’ right to confidentiality.

Example: Confine conversation about patients to designated places in the agency; share information about patients only with those immediately concerned with the patient's care, with instructor, or with peers in a clinical conference setting; within statutory and agency guidelines on confidentiality, provide appropriate others with information about the patient and feedback about own experience with patient.

Example: Students may not discuss or provide information about patients, clinical sites, and experiences in the clinical setting via social media (i.e. Facebook, Twitter)

Example: Students may not take photos or make any recordings of patients, even at the patient’s request. Students also cannot appear in any patient photos.

Example: Students cannot post on Caring Bridge or other patient support websites.

5. Accurately represent self as a student of nursing.

Example: Wear School of Nursing photo ID badge in the clinical area; accurately and respectfully identify self as a student in nursing in all areas of practice.

Note: Students cannot represent themselves as U of MN nursing students except during officially sanctioned U of MN events and required clinical rotations (i.e., if students choose to volunteer or job shadow outside of their formally assigned clinical rotations they cannot wear U of MN scrubs, ID badges or otherwise identify themselves as being there in their role as U of MN nursing student).
6. Demonstrate respect toward patients and with peers, staff, faculty and others.

*Example:* Work cooperatively and collaboratively with others regardless of race, color, national origin, gender, religious preference, age, disability, sexual orientation, marital status, public assistance status, veteran status, clinical diagnosis, or political beliefs.

7. Refrain from any unlawful conduct or unethical behavior, within or outside the University of Minnesota community, which impairs the student’s capacity to function as a healthcare professional.

*Note: Examples for the behavioral standards are illustrative and not intended to encompass all specifically desired behaviors*

**HIPAA Regulations:** Illegal conduct that violates HIPAA includes, but is not limited to, disclosure of patient information, including discussions with other persons and/or posting online photographs of patients. Violations of the HIPAA may result in sanctions up to and including dismissal from the nursing program, as well as federal prosecution, fines, and imprisonment.

In addition to the above Behavioral Standards, the University of Minnesota, School of Nursing upholds the American Nurses Association (ANA) Principles for Social Networking (2011). The ANA principles and tips to avoid problems can be found at http://www.nursingworld.org/socialnetworkingtoolkit.aspx and are listed below.

1. Nurses must not transmit or place online individually identifiable patient information.
2. Nurses must observe ethically prescribed professional patient—nurse boundaries.
3. Nurses should understand that patients, colleagues, institutions, and employers may view postings.
4. Nurses should take advantage of privacy settings and seek to separate personal and professional information online.
5. Nurses should bring content that could harm a patient’s privacy, rights, or welfare to the attention of appropriate authorities.
6. Nurses should participate in developing institutional policies governing online conduct.

**To Avoid Problems**
1. Remember that standards of professionalism are the same online as in any other circumstance.
2. Do not share or post information or photos gained through the nurse-patient relationship.
3. Maintain professional boundaries in the use of electronic media. Online contact with patients blurs this boundary.
4. Do not make disparaging remarks about patients, employers or co-workers, even if they are not identified.
5. Do not take photos or videos of patients on personal devices, including cell phones.
6. Promptly report a breach of confidentiality or privacy.

**Technical Standards**
The University of Minnesota School of Nursing is committed to the policy that all persons shall have equal access to its programs, facilities and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status or sexual orientation. In adhering to this policy, the University abides by the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Minnesota Human Rights Act and other applicable statutes and regulations relating to equality of opportunity.
The School of Nursing curriculum leading to the eligibility for licensure as a Registered Nurse requires students to engage in diverse, complex and specific experiences essential to the acquisition and practice of essential nursing skills and functions. Unique combinations of cognitive, affective, psychomotor, physical, and social abilities are required to satisfactorily perform these functions. In addition to being essential to the successful completion of the requirements of the BSN or MN degree, these functions are necessary to ensure the health and safety of patients, self, fellow candidates, faculty and other healthcare providers.

The technical standards necessary to acquire or demonstrate competence in a discipline as complex as nursing and needed for successful admission and continuance by candidates for the pre-licensure programs at the University of Minnesota School of Nursing, in addition to the academic conduct set forth by the UM Code of Conduct, include but are not limited to the following abilities:

**Motor Skills**
- **GENERAL:** The candidate and students should have sufficient motor functions such that they are able to execute movements required to provide general care and treatment to patients in all health care settings.
- **SPECIFIC:** It is required that a candidate possess the motor skills necessary for assessment and therapeutic procedures such as palpation, percussion, auscultation, and other diagnostic maneuvers and procedures. Such actions require coordination of both gross and fine muscular movements, equilibrium and functional uses of the senses of touch, vision and hearing.
- **SPECIFIC:** The candidate must be able to perform basic life support (including CPR), transfer and position patients and position and re-position self around patients. The candidate must also be able to operate equipment typically found in the health care environment (IV pumps, cardiac monitor, and electric and manual blood pressure equipment, Patient Handling Equipment, etc.).

**Sensory/Observation**
- **GENERAL:** The candidate must be able to acquire information presented through demonstration and experience in the basic and nursing sciences.
- **SPECIFIC:** He/she must be able to observe the patient accurately, at a distance and close at hand, and observe and appreciate non-verbal communications when performing nursing assessment and intervention or administering medications. The candidate must be capable of perceiving the signs of disease and infection as manifested through physical examination. Such information may be derived from visual inspection and images of the body surfaces, palpable changes in various organs and tissues, and auditory information (patient voice, heart tones, bowel and lung sounds, etc.)

**Communication**
- **GENERAL:** The candidate must have the ability to communicate effectively and sensitively with other students, faculty, staff, patients, family and other professionals.
- **SPECIFIC:** He/she must be able to express his or her ideas and feelings clearly and demonstrate a willingness and ability to give and receive feedback. The candidate must be able to convey or exchange information at a level allowing development of a health history, identify problems presented, explain alternative solutions, and give directions during treatment and post-treatment. The candidate must be able to effectively communicate in English in oral, written and electronic forms and to retrieve information from literature, computerized data bases and lectures. He/she must be able to process and communicate information on the patient’s status with accuracy in a timely manner to members of the health care team. The appropriate communication may also rely on the candidate’s ability to make a correct judgment seeking supervision and consultation in a timely manner.

**Cognitive**
- **GENERAL:** The candidate must be able to measure, calculate, reason, analyze, integrate and synthesize information.
- **SPECIFIC:** The candidate must be able to quickly read and comprehend extensive written materials. He/she must also be able to evaluate and apply information and engage in critical thinking in the classroom, lab and clinical setting.
Behavioral/Emotional

• GENERAL: The candidate must possess the emotional health required for the utilization of his/her intellectual abilities, the exercise of good judgment, the prompt completion of all responsibilities attendant to the nursing care of patients and families.

• SPECIFIC: The candidate must be able to maintain mature, sensitive, and effective relationships with patients, students, faculty, staff and other professionals under all circumstances, including highly stressful situations. He/she must have the emotional stability to function effectively under stress and to adapt to an environment that may change rapidly without warning and/or in unpredictable ways. The candidate must be able to experience empathy for the situations and circumstances of others and effectively communicate that empathy. He/she must know that his or her values, attitudes, beliefs, emotions, and experiences affect his or her perceptions and relationships with others. The candidate must be able and willing to examine his or her behavior when it interferes with productive individual or team relationships. The candidate must possess skills and experience necessary for effective and harmonious relationships in diverse academic and work environments.

Professional Conduct

• GENERAL: The candidate must possess the ability to reason morally and practice nursing in an ethical manner.

• SPECIFIC: The candidate must be willing to learn and abide by professional standards of practice. He/she must possess attributes that include compassion, empathy, altruism, integrity, honesty, responsibility and tolerance. The candidate must be able to engage in patient care delivery in all settings and be able to deliver care to all patient populations including but not limited to children, adolescents, adults, individuals with disabilities, medically compromised patients and vulnerable adults.

Disability Resource Center

The University's mission is to provide optimal educational opportunities for all students, including those with disabilities. The University recognizes that reasonable accommodations may be necessary for students with disabilities to have access to campus programs and facilities. In general, University policy calls for accommodations to be made on an individualized and flexible basis. Students are responsible for seeking assistance at the University and making their needs known.

One of the first places to seek assistance is the Disability Resource Center (DRC) This office is part of the Office of Equity and Diversity and aims to promote access, which means ensuring the rights of students with disabilities (e.g. physical, learning, psychiatric, sensory or systemic) and assisting the University in meeting its obligations.

The Disability Resource Center has an Academic Health Center Liaison. The DRC Academic Health Center Liaison provides direct assistance such as securing documentation of disability conditions, determining and implementing reasonable accommodations, referral, and consultation for enrolled and prospective students. The Academic Health Center Liaison also provides consultation and training for faculty and staff to ensure access to their programs, facilities and services. All services are confidential and free. For more information, or to arrange reasonable accommodations, contact the DRC Academic Health Center Liaisons in the McNamara Alumni Center, Suite180, (612) 626-1333 (voice or TTY)

POLICIES & PROCEDURES

The University of Minnesota and the School of Nursing have many policies pertaining to academic work and student life on campus. Students are responsible for complying with these policies. Following is a summary of policies relevant to Master of Nursing students. University policies can be found online at http://policy.umn.edu/Policies/index.htm. If you have questions about these and/or other requirements, check with your faculty or academic advisor.
University Email
Consistent with the University policy, university-assigned student email accounts (your umn.edu account) is the official means of communication from the University and School of Nursing. Check your University-assigned account regularly. Failure to do so may result in missing information vital to your success in the nursing program. Forwarding your University email to another account risks losing important information; therefore, do not forward mail from this account. If you choose to forward email sent to your University email account, you are still responsible for all information, including all attachments.

All students are expected to follow University of Minnesota information technology policies and procedures. For further information please visit the “technology” portion of the University policy website listed above.

Petitions
To request permission to depart from degree requirements and procedures, withdraw from a required nursing course, or to petition acceptance of transfer courses, you will need to fill out a petition form available on the School of Nursing website: www.nursing.umn.edu. Submit the signed petition and any relevant documents (e.g., a syllabus, medical documentation, etc.) to the Office of Student and Career Advancement Services office in 5-160 Weaver-Densford Hall.

Graduation Requirements & Time Limits
Degrees are conferred at the end of the month in which all degree requirements are met. The academic advisor will prompt students for action regarding degree conferral processes. The degree is formally posted on the transcript approximately two weeks after the last day of the month of degree conferral.

As a MN student, you must meet the following guidelines:
- Remain an "active" graduate student—meaning you have registered in the semester of degree conferral;
- Apply for degree conferral on or before the first day of the month you wish to graduate; and
- Complete and have all grades posted for courses by the last day of the month (any Incomplete grades must be changed to a grade).

All requirements for the MN degree must be completed and the degree awarded within 2 years of enrollment, unless a new progression plan has been approved. The earliest coursework satisfying degree requirements, including transfer credit, may not be older than five years at the time of degree conferral.

Attendance/Absences
Students are expected to attend all meetings of their courses. Students will not be penalized for absence during the semester due to unavoidable or legitimate circumstances. Such circumstances include verified illness, participation in intercollegiate athletic events, subpoenas, jury duty, military service, bereavement, and religious observances. Such circumstances also include activities sponsored by the University if identified by the senior academic officer for the campus or his or her designee as the basis for excused absences. Such circumstances do not include voting in local, state, or national elections. Instructors must be notified at the beginning of the term about such planned absences and arrangements made to make-up required work. Instructors are not required to accommodate makeup of laboratory experiences or examinations to suit students’ personal convenience or to accommodate situations such as vacations.

School of Nursing instructors determine and inform students of their own policies and procedures regarding absence from class, laboratory, and examinations. Makeup work is determined at the sole discretion of the instructors, and they are not obligated to afford or arrange clinical make-up times to any student due to student absence unless it is due to one of the circumstances noted above.

Registration
To maintain active student status, MN students must register every fall, spring, and summer term. Those who do not register in the School of Nursing every fall, spring, and summer are considered to have withdrawn and their SoN records are deactivated. Deactivated students may not register for courses, take examinations, or
otherwise participate in the University community as a School of Nursing MN student. Those who wish to resume coursework must request readmission to the SoN and, if readmitted, must register in the School for the term of readmission to regain their active status.

A zero-credit, zero-fee, non-graded registration option is available for those students who, because of extraordinary circumstances, are not able to take courses in a given semester, but must register solely to meet the continuous registration requirement. NURS 777 does not meet any other internal/external departmental or agency requirements. You must meet with your advisor to receive permission to register for NURS 777. Remember, a late registration fees will be assessed if you register past the deadline date. All current students in the School of Nursing will be allowed to enroll in NURS 777 a maximum of two (2) semesters during their program.

Students receiving financial aid from the University or other agencies, international students with certain types of visas, and students who wish to use various University services and facilities may have specific registration requirements; these students are responsible for obtaining information about such requirements from the appropriate offices.

Permission Numbers
If prerequisites for a course indicate that instructor consent is required for course entry, or if a course is closed, or if you are trying to register in the second week of the term, you will be required to enter a permission number in order to register. A permission number represents the instructor’s consent for entry into a course. You must, therefore, contact the instructor of the course to get a permission number. Requests for permission numbers should be done via e-mail. Faculty e-mails are linked to the courses within the One Stop registration system.

Cancellations, Withdrawals and Refunds
Students will manage their registration via the online registration system through the MyU Portal. Students wishing to withdraw from a course or completely cancel their registration are encouraged to consult their academic advisor prior to taking action. Tuition and course fees are refunded on a prorated schedule. For more information, go to www.onestop.umn.edu.

You are responsible for your registration; carefully check the courses you have registered for and apprise yourself of the deadlines for cancellations, grade-base changes, and refunds.

Leave of Absence
Students may request a leave of absence from the University of Minnesota. To request a leave of absence, students must submit a leave of absence request form to the Office of Student and Career Advancement Services. The form is available online at www.nursing.umn.edu. Nursing courses follow a particular sequence. Therefore, students who are taking a leave of absence from required nursing courses must contact their faculty or professional academic advisor to discuss their options. Failure to have your leave of absence approved could affect your status as a MN student, as well as your financial aid award and ability to be readmitted to the School of Nursing.

Due to the nature of pre-licensure programs, students may be required to repeat clinical coursework that is more than 1 year old. Students on an approved leave of absence do not need to apply for readmission to the MN program.

Grading & Transcripts
The Policy Library website (http://policy.umn.edu) contains detailed information on University grading policies and practices. Specific School of Nursing policies and variations are listed below.

The SoN uses two grading systems: A-F (with pluses and minuses) and S-N (S = satisfactory, N = no credit). School policy dictates that at least two-thirds of the course credits on a student's official Degree Plan must be taken under the A-F system. Additionally, all clinical courses must be taken under the A-F system. Grading option changes are not permitted after the second week of the term (earlier for the summer term).
All courses required within the nursing curriculum must be completed for a grade of C- or better. Academic work with a grade lower than C- is considered unsatisfactory. Students who receive two or more unsatisfactory grades in one or two different classes will be immediately dismissed from the MN program (see Satisfactory/Unsatisfactory Progress). Students who do not maintain a minimum 3.0 GPA each semester will be placed on academic probation.

Under provisions of federal and state legislation, examination scores, course grades, and similar indicators of student academic progress are not public information. Accordingly, such information cannot be released or made public without written student permission, except for normal educational and administrative uses within the University.

The Office of the Registrar maintains and releases student transcripts, the official University record of grades and registration symbols for all courses students take. You can request an official transcript online at www.onestop.umn.edu. With a picture ID you may pick up an unofficial transcript in person, free of charge, at the Student Service Center (Science Teaching & Student Services building, 222 Pleasant St. S.E.).

Conflict Resolution
The first step of any resolution should be at the lowest unit level, between the parties involved or the parties and an appropriate third party (e.g., other faculty, department chair, or administrator). Students may wish to contact the Student Conflict Resolution Center or similar support service for advice and possible mediation. If no informal resolution is reached at the lowest unit level, a student may seek informal resolution at the collegiate level with the other party and higher level administrators. If the issue is not resolved informally, the student may seek formal resolution. The formal resolution policy and procedure is outlined on the U of MN Policy website: http://www.policy.umn.edu/Policies/Education/Student/STUDENTCOMPLAINTS_PROC01.html.

Incomplete Grades
The School of Nursing expects students to complete coursework in a timely manner. An “Incomplete” grade is assigned at the discretion of the course instructor when, due to extraordinary circumstances a student is prevented from completing the work of the course on time. The faculty member teaching the course completes an incomplete contract with the student and disperses copies of the contract to the student, the student’s advisors, and the program director.

The Graduate Admissions and Progressions Committee reviews student progression according to established school policy. An incomplete grade may impact progression in sequential courses. Students will have one calendar year from end of term to end of term to complete incomplete coursework. Failure to complete coursework in one calendar year may result in the incomplete converting to an F or N grade. (Note that a contract for an incomplete grade established by a course instructor and agreed to by the student may require completion of the course within a specific time frame that is less than one calendar year.)

Notice of Concern
The purpose of a Notice of Concern is to facilitate student growth towards achieving program outcomes. When potential or actual problems or concerns are identified, the student and faculty member will develop a plan to resolve the issue. Copies of the notice are given to the student, the course instructor/coordinator, the faculty advisor, the Office of Student and Advancement Services, and the program director. This document does not become part of students’ official University of Minnesota academic record. All notices not resolved in a timely manner will be brought to the Graduate Admissions and Progressions Committee for review.

Satisfactory/Unsatisfactory Progress
The University of Minnesota School of Nursing requires that admitted students maintain a minimum term and cumulative GPA of 3.0 while in the MN program. When a student’s cumulative and/or term GPA falls below 3.0 the student is subject to probation and possible suspension (see probation policy).
When a student earns less than a C- in a required course, or when a student fails to complete required courses, the student is out of progression and is required to submit a revised program plan and petition to the Graduate Admissions & Progression Committee. Failure to complete an approved progression plan will result in dismissal from the MN program. Contact the Office of Student & Career Advancement Services for assistance with petitions.

**When a student does not successfully complete two or more required courses in the nursing curriculum the student is immediately dismissed from the School of Nursing MN program.** This can include a withdrawal from a course or a grade lower than C- in two different courses or twice in the same course, and includes failures and withdrawals that occur in the same semester or in different semesters.

Students may retake a class one time only.

In some cases, a nursing student earning an unsatisfactory grade in a course required for the MN may proceed in the nursing program, but may be subject to academic probation.

**Academic Probation**

A student will be placed on probation (and remain on probation) if either the term or cumulative GPA is lower than 3.0. A student on probation will have a hold placed on his or her record and must see an adviser in order to register. A student is suspended if, at the end of the probation term, both the cumulative GPA and the term GPA are below 3.0 or the conditions of an academic contract are not fulfilled. A suspension is effective immediately. Academic suspension lasts for one year, after which time the student may apply to the college for readmission. Readmission is not guaranteed and is competitive.

Students readmitted to the college after a period of academic suspension will be placed on probation requiring additional demonstration of academic success. Students who do not successfully complete the contract shall again be suspended. Failing two required nursing courses, either in the same or different semesters, results in immediate dismissal from the School of Nursing MN Program.

**Student Misconduct & Academic Integrity**

Every student attending the School of Nursing is expected to adhere to the U of M Code of Conduct, as well as the School of Nursing Behavioral Standards when s/he accepts an offer of admission to the School. Any violation of the above is considered an act of misconduct and warrants disciplinary action appropriate to the violation. A student has the right to contest any allegation of misconduct or disciplinary action. Whenever possible, allegations of misconduct should be settled at the lowest possible level—between the individuals involved. Allegations of misconduct should be resolved as quickly as possible.

When a faculty member believes that a student has engaged in misconduct or scholastic dishonesty, the faculty member will submit a report to the Office for Student Conduct and Academic Integrity (OSCAI). The student may then be required to meet with an OSCAI staff member to discuss the matter. If a student disagrees with the outcome of the case and does not wish to accept an informal resolution, the Campus Committee on Student Behavior composed of faculty and students will hear the case.

When students are found responsible for scholastic dishonesty, the sanctions can include but are not limited to the following options: failing grade on an assignment, failing grade in a course, completing a required assignment, being placed on disciplinary probation, being suspended, or being expelled.

Students can expect the severity of the sanction to be increased for a second offense.
Be advised that University policy prohibits withdrawing from a course to avoid a grade penalty of F or N due to scholastic dishonesty. The School of Nursing does not allow a student to withdraw from a class if accused of scholastic dishonesty.

A student has the right to a hearing and to appeal any disciplinary action. Records of academic misconduct are kept on file in the college office and in the Office for Student Conduct and Academic Integrity.

More information regarding the Office for Student Conduct and Academic Integrity can be found here: http://www.oscai.umn.edu/index.html

Access to Your Student Record
The University of Minnesota has established policies regarding privacy and access to student educational records. The SoN adheres to these policies, which can be found at http://policy.umn.edu. You may review your file in the Office of Student and Career Advancement Services (5-160 WDH) by appointment. You may review the information contained in the file but you may not copy or remove it. Requests made to the Office of Student and Career Advancement Services to send copies of previously submitted documents such as transcripts or references to other agencies or universities are usually not granted. Students are expected to maintain their own records and to contact the primary document source for additional records should the need arise.

STUDENT RESOURCES

Tuition & Financial Aid
Tuition and fee information is located on the One Stop web site (http://onestop.umn.edu/). Rates are set in July for the next academic year.

Full financial aid services are available at the Science Teaching & Student Services building, 222 Pleasant St. S.E. on the Minneapolis campus. Financial aid counselors are available during office hours Monday through Friday on a walk-in basis and by appointment. The financial aid counselor for Academic Health students, Liz Holm, can be reached by phone at 612-624-4138 or email at holmx029@umn.edu.

Multicultural Center for Academic Excellence
The mission of the Multicultural Center for Academic Excellence (http://www.mcae.umn.edu/) is to provide leadership for fostering a campus environment that values and actively supports an inclusive and diverse University community; a community where people with diverse racial, ethnic, and religious backgrounds; women; people with disabilities; people of all sexual orientations, gender identifications, or gender expressions; and people from diverse social and economic groups are able to thrive and achieve their full potential.

Office of Information Technology
The University offers many services through the Office of Information Technology (OIT), including walk-in help centers and a helpline (612-301-HELP). Information about OIT computer/information services is available online at it.umn.edu

University Counseling and Consulting Services
University Counseling and Consulting Services (UCCS) offers counseling for academic, career, personal, or relationship concerns. Besides counseling, UCCS features a variety of services. The Career Resource Center and the Learning and Academic Skills Center offer workshops, courses, and materials for career development or academic skills improvement. The Organizational Development Program offers consultation, assessment, team building, conflict mediation, training, and workshops. UCCS's Measurement Services office administers tests; scores exams, surveys, and research instruments for University faculty; and operates the Minnesota Statewide
Testing Program for Minnesota elementary and secondary schools. The Testing Center administers admissions, placement, and national tests.

Student Mental Health
The University of Minnesota offers a web resource (www.mentalhealth.umn.edu) for students, their parents, faculty, and staff who wish to learn more about mental health and related resources at the Twin Cities campus.

Nursing Mother’s Room
This room is located in Moos Tower 1-338 and is available to students, staff, and faculty in the University community. It’s equipped with two Medela Lactina Plus electric breast pumps, refrigerator, chairs, reading materials, and sink. To arrange a brief orientation to the room and to obtain a key, contact Laura Duckett, PhD, MPH, RN, Associate Professor, at 612-624-9160 or ducke001@umn.edu.

Student Groups & Organizations
Information about and for student groups, including a complete listing of currently registered groups, a list of registration forums, information about how to establish a new group, information about e-mail and Internet accounts, and information about financial services offered to student groups is available through the U of MN Student Activities Office:

126 Coffman Memorial Union Phone: 612-626-6919
300 Washington Avenue S.E. E-mail: sao@umn.edu
Minneapolis, MN 55455 Web: www.sua.umn.edu

Nursing College Board (NCB)
NCB is the official student organization that represents student interests within the School of Nursing. The student body elects board representatives. The board promotes unity among nursing students and provides them with an official mode of communication with faculty, administration, and other members of the University community. Board activities include representing students on School committees and planning School events. NCB is part of the Twin Cities Student Association and has representation in the Minnesota Student Association, Nursing Alumni Society, and Council for Health Interdisciplinary Participation (CHIP). All students are automatic members of NCB. Contact ncb@umn.edu for more information.

National Student Nursing Association (NSNA)—Minnesota Branch
The mission of the NSNA is to:
• organize, represent, and mentor students preparing for initial licensure as registered nurses
• promote development of skills needed to be responsible and accountable members of the nursing profession
• advocate for high quality health care

More than 300 student members participate in the annual convention focused on leadership. Membership includes the national and School of Nursing organization. Membership is open to all students in the School of Nursing. Visit www.nsna.org for more information.

Sigma Theta Tau International Honor Society of Nursing
The international honor society of nursing, Sigma Theta Tau, has a chapter at the University of Minnesota. Installed in 1934, Zeta Chapter is one of the oldest chapters in the country. The honor society recognizes superior achievement and leadership qualities, fosters high professional standards, encourages creative work, and strengthens commitment to the ideals and purposes of the profession. Zeta Chapter sponsors an annual research day, provides grants for research, presents annual awards for nursing excellence and leadership, and organizes programs of interest to its members. The membership selects new members from undergraduate
and graduate students nominated by the faculty and from professional nurses in the community nominated by members or faculty. See www.nursingsociety.org.

School of Nursing Alumni Society
All School of Nursing graduates are encouraged to become members of the Alumni Association of the School of Nursing. The goals of the alumni society are to:
• link alumni to the University
• generate pride and support
• influence school policies
• improve the student experience and expand the Alumni Society

The Society also has a Heritage, Student/Faculty Recognition, and Web committee.

Center for Health Interprofessional Programs (CHIP)
CHIP is dedicated to enhancing the educational experience of University health sciences students, encouraging the exchange of ideas, and opening the lines of communication among students in the Academic Health Center. The CHIP Student Center is located in 1-425 Malcolm Moos Health Sciences Tower, 612-625-7100. http://www.chip.umn.edu/.