

UNIVERSITY OF MINNESOTA  
School of Nursing

**OVERVIEW: *Faculty Site Visit***

**PURPOSE**

The purpose of the faculty site visit is to evaluate student progress toward achieving clinical skill expectations and to assess overall growth toward professional development as an advanced practice nurse. The visit also offers faculty an opportunity to meet and confer with the preceptor and other clinic staff.

**GUIDELINES**

Faculty will do a minimum of one site visit per semester. Additional site visits may be arranged, if necessary.

Faculty make arrangements for the site visit with the student, who has the responsibility of advising the preceptor and clinical staff as to date and time.

On average, faculty will plan to spend 2-3 hours at the clinic site.

**PROTOCOL FOR THE VISIT**

The student is responsible for coordinating with clinic staff and their preceptor the availability of a minimum of 2 patient encounters during the planned visit time.

Faculty will observe the student throughout the patient/preceptor interaction. This includes collection of history, performance of physical examination, case presentation to preceptor and implementation of plan of care.

Students will have available a minimum of 5 chart notes reflecting an overview of type of patients seen to date. Notes will be reviewed for organization, completeness and succinct presentation.

Students will have “*Clinic Logs*” available for review. Data should accurately reflect a compilation of patients seen to date with particular attention to age, gender and diagnosis.

**FOLLOW-UP**

Following the site visit, faculty will arrange a one-hour meeting with the student to review and discuss the visit. Written feedback will be given utilizing the “*Clinical Evaluation*” form. Student’s self-directed clinical goals will also be reviewed for progress to date.