Planning Form for Written Preliminary Examination #2:  
Doctoral Research Prospectus (DRP)

PURPOSE: This form documents the planning process for the DRP; see the PhD Handbook for details

Date: ___________________________  Student ID: ___________________________

Student Name:__________________________________________________________

Instructions:

1. Convene a meeting of student, advisor, and one SoN faculty member of the Preliminary Oral Examination Committee. Together, agree on the topic, scope and timeline for the Doctoral Research Prospectus (DRP). Agree upon the third examiner of the DRP (an experienced SoN faculty member who will not be a member of the Preliminary or Final Examination Committees; see handbook for selection criteria).

2. Obtain signatures on this form from advisor and SoN faculty member of the Preliminary Examination Committee at this meeting. Signatures indicate consensus of topic, scope and timeline.

3. Obtain agreement from the non-committee SoN faculty member to grade the DRP and get his/her signature on this form for agreement to timeline.

4. Copies of this signed form are retained by the student and advisor/co-advisor. Submit a scanned copy of this form to the Director of Graduate Studies, Jayne Fulkerson, and the Plan Level Coordinator, Shannon Dahl via the following website link: http://z.umn.edu/drpplanningform. The DGS will use this form to ensure that the DRP grades are provided in a timely manner.

5. On the agreed-upon due date, submit the DRP to the three SoN faculty DRP examiners (either electronically or as hard copy, depending on preference by examiner).

6. At the same time, submit a pdf of the DRP to the DGS and the PLC via the following website link http://z.umn.edu/drpupload.

I. Student, Advisor, and DRP Examiners Meeting Date Information

Date of meeting: __________________________________________

II. Nursing DRP Examiners (Please print and sign)

_________________________________________  Signature  
Printed name of SoN Advisor (DRP examiner #1)  

_________________________________________  Signature  
Printed name of SoN DRP examiner #2  

_________________________________________  Signature  
Printed name of SoN DRP examiner #3

III. DRP Due Dates

Date Student Submits DRP to Examiners & DGS: ___________________________

Date Examiners Submit Grades to DGS (within two weeks of receiving Final DRP): ___________________________

(Student: Make copies of this form for examiners)