Planning Form for Written Preliminary Examination #1: Critical Review Paper (CRP)

PURPOSE: This form documents the planning process for the CRP; see the PhD Handbook for details

Date: ___________________________  Student ID: ___________________________

Student Name: ___________________________

Instructions:
1. Convene a meeting of student, advisor, and two additional SoN faculty members of the Preliminary Oral Examination Committee. Together, agree on the topic, scope and timeline for the Critical Review Paper (CRP).
2. Obtain signatures on this form from the advisor and two other SoN faculty at this meeting; they will grade the CRP.
3. Copies of this signed form should be retained by the student and advisor/co-advisor. Submit a scanned copy of this form to the Director of Graduate Studies (DGS), Jayne Fulkerson, and the Plan Level Coordinator (PLC), Shannon Dahl, via the following website link: http://z.umn.edu/crpplanningform. The DGS will use this form to ensure that the CRP grades are provided from examiners and conveyed to the advisor in a timely manner.
4. On the agreed-upon due date, the student should submit the CRP to the advisor and two other SoN faculty examining members (either electronically or as hard copy, depending on preference by examiner). At the same time, submit a pdf of the CRP to the DGS and PLC using the following website link: http://z.umn.edu/crputload.

I. Student, Advisor, and CRP Examiners Meeting Date Information

Date of meeting for discussion and to obtain signatures: ___________________________

II. Names and Signatures of Nursing CRP Examining Members (please print name and sign)

______________________ __________________________
Printed name of advisor (CRP examiner #1) Signature

______________________ __________________________
Printed name of SoN CRP examiner #2 Signature

______________________ __________________________
Printed name of SoN CRP examiner #3 Signature

III. CRP Due Dates

Date Student Submits CRP Draft to Advisor: ___________________________

Date Feedback is Due to Student (within two weeks of receiving draft): ___________________________

Date Student Submits Final CRP to Examiners & DGS (within one month of advisor feedback): ___________________________

Date Examiners Submit Grades to DGS (within two weeks of receiving Final CRP): ___________________________

(Student: Make copies of this form for examiners)